



**Settlement Youth Worker, Settlement Program
(Posted: September 19, 2024 – October 3, 2024)**

Job Competition #:

24097-Settlement

Position:

Settlement Youth Worker – Second language is an asset

Settlement Program – New Westminster

Temporary Full-Time position at 35 hours per week

Tuesday to Saturday – Days off: Sunday and Monday

Starting As soon as possible until March 31st, 2025 (with possibility of extension)

At ISSofBC we believe in:

- ❖ Working with **purpose**
- ❖ We aspire to **improve**
- ❖ We cultivate **belonging**
- ❖ We are **genuine**

Why choose us!

Join ISSofBC, one of the largest and first newcomer and refugee agencies in Canada. As well as being a values-driven organization, we pride ourselves on diversity, inclusion, innovation, and transparency. You can make lifelong friends and connections when you join our family. What's more, we also have multiple locations and offer flexible working and shorter working weeks than most organizations.

Summary:

Summary: Assists newcomer immigrant and refugee youth and young adults including those at-risk in their settlement process and adaptation to Canadian society through the creation, linkage and/or enhancement of their support networks with communities, organizations, and agencies and with the goal of promoting general well-being and connection to the broader community. Oversees individual and group services such as workshops and training.

Reporting to: Manager – Settlement New Westminster

How You Will Make a Difference:

- Identifies and recruits youth and young adult participants and conducts needs assessments to determine and meet their needs (including strengths and barriers) by assisting them to set goals/priorities; develop realistic action/settlement plan(s) which may include: one-to-ones and/or family personalized support; customize group workshops; and provide settlement information, practical assistance and support to access services. Provides ongoing monitoring of action plan(s).
- Provides individual/group orientations and workshops to assist the settlement process and community connections in English or first language based on assessed client needs which includes awareness and how to access/navigate programs, resources and services such as housing, medical/health care, transportation, education, legal and social service and the rights and responsibilities of immigrants and refugees as beneficiaries of these services and systems while providing understanding of cultural norms and conduct in Canadian communities. Arranges for interpretation services as required.
- Develop support networks and referral systems for youth or young adults within ISSofBC and/or other community service agencies/ resources as required and based on client needs. Performs service bridging for clients and staff of external agencies regarding cultural interpretation on issues and client needs.
- Promotes and markets youth programming through community partners such as SWIS Workers (Settlement Workers in Schools), EAL teachers, and other community agencies working with youth and young adults. Participate in approved sectoral and community networks.

Head office: 2610 Victoria Drive Vancouver, BC V5N 4L2

T: 604-684-2561

www.issbc.org

ISSofBC's offices are situated on the unceded and ancestral territories of the xʷməθkʷəy̓əm (Musqueam), Sk̓wx̓w̓'7mesh (Squamish), Səl̓ilwətaʔ/Səl̓ilw̓it̓ulh (Tsleil-Waututh), Qw'o:nt̓'an (Kwantlen), q̓ icəy (Katzie), kw̓ikw̓əʔəm (Kwikwetlem), Qiq̓Ēyt (Qayqayt), ʔenascəwəʔ təm̓əxʷ (Tsawwassen), Lheidli T'enneh, Qat'muk (Ktunaxa) and sngaytskstx tum-ula7xw (Sinixt) Nations.

- Enters client information and service interventions into centralized database as service occurs. Maintains and updates information in accordance with reporting requirements. Provides narrative input into reports.
- Support designated youth peer facilitators in coordination and delivery of established core programming.
- Provides support and short-term para-counselling for clients with special needs or circumstances including liaising between clients and service professionals.
- Performs other related duties as assigned.

What You Bring:

Post-secondary education/certificate in youth-related field or any social services related area; supplemented by facilitation/youth leadership training OR an equivalent combination of education, training, and experience acceptable to the employer. Current knowledge of settlement and integration issues facing immigrant and refugee youth and young adults. Fluency in a second language is considered an asset.

What Makes You a Change Maker:

- Ability to communicate effectively in both written and oral English at all levels of the organization.
- Demonstrated ability to deal effectively and courteously with clientele, staff and the public who may come from differing cultural and linguistic backgrounds.
- Current knowledge of settlement and integration issues facing immigrant and refugee youth and young adults.
- Demonstrated ability to manage time and resources effectively.
- Demonstrated experience in developing and facilitating workshops and groups.
- Ability to set and maintain boundaries with clients and manage self-care.
- Service-oriented with a demonstrated willingness to help the department and the organization achieve desired objectives and targets.
- Possession of and the ability to maintain a clear provincial criminal record check.
- Ability to carry out the duties of the position.
- Proficiency in Microsoft Office Suite.

ISSofBC Value Proposition

- Expected Hiring Salary: **\$24.62 – \$27.09** per hour. Dependent on education, training, experience, and internal equity. Wage grids are reviewed annually.
- Extended health and dental benefits upon joining.
- Accrued vacation and other paid leave benefits based on eligibility.
- Employer RRSP contribution at 3% with no required employee contribution; Optional employee RRSP contribution at 1-5% with employer contribution up to 5%.
- Employee and Family Assistance Program (EFAP).
- Values-based organization with collaborative peers with a wide range of backgrounds and talents.
- Inclusive culture and innovative workplace with opportunity for new approaches.

Applications must include "**24097-Settlement**" in the subject line and can be sent to: jobs@issbc.org. **All applicants are requested to submit a Cover Letter, outlining their interest in this role, and Resume as a single document in doc or pdf format.

For Internal Applicants – existing employees and volunteers, please indicate "INTERNAL <job ID number>" in the subject line. Immigrant Services Society of British Columbia is committed to attracting and sustaining a diverse and inclusive workforce. Applicants must be eligible to work in Canada. Satisfactory completion of a Criminal Records Check is a condition of employment. Only those candidates considered for an interview will be contacted.

Closing Date: October 3, 2024.

If You are Passionate about Making a Difference Apply Now!